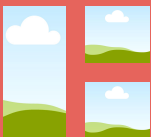# CANVA EXPLAINED

CREATE A DESIGN

Templates make it easy to come up with amazing, professional-looking designs in a matter of minutes. Templates are the first things you see in the side panel after opening the editor. All of the layouts are fully customisable so you can change the text, colours, and backgrounds as needed.

ELEMENTS

Click on the Elements tab to load images, shapes, lines, charts, icons and illustrations organised into categories. Type your search and simply click on Photo or Graphics to load the options available under a category, or click on All to see both options.

TEXT

Canva provides a variety of text and text holders to help you create effective text layouts in your design. Choose from header, subtitle, or body text boxes and adjust the font and size to complement your design. Change the default font and size if you regularly use the same fonts. If you're not sure where to start, choose from hundreds of text boxes to tastefully frame the text for your design.

FRAMES

Frames can be used to hold and resize your images, Canva makes it easy for you to customise preset frames. You can customise your frame by resizing it or by changing its border colour.

BACKGROUND

Use a Canva background to provide a backdrop for your design that's textured and more visually compelling.

PHOTO

Want to use your own photos to give your designs a personal touch? You can easily upload photos directly from your computer to put them into your designs. You can also add images from Facebook and Instagram.

GRIDS

Grids can be used to hold any images and allow for easy resizing and manipulation of your images.

JUST IT
Canva

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